Gold Coast School of Insurance

Life, Health, and Variable Contracts
Online Course

Quick Tips for Successfully Completing Your Course

Get Started …

Online Course Reference Materials: In this section on the Class Information page, you may access your Course Syllabus and Course Outline book. Each book is provided in pdf format (Acrobat Reader). Click the name of the book to download it. You may also access the Course System Requirements document that details the devices/operating systems that can be used to run this online course.

View the video Introduction: Click the blue "**Introduction**" link listed under "→ Begin Your Online Course Here." View the entire video for important course information.

Expand/Collapse the Unit: After viewing the introduction video, click the arrow "►" next to "Unit 1 – Purpose of Life & Health Insurance" to expand the list of required segments for Unit 1. Click the down arrow "▼" to collapse the list. Complete each segment in order. Follow this step for each subsequent unit.

Complete all of the course Units in the order in which they are listed: Units in the course are listed in topic order, not numeric order as they are in your State Study Manual. You must complete all of the unit segments in the order they are presented. Once you complete a segment, the next unit segment becomes enabled (blue). Click the segment link to open it.

If a segment is not enabled (grey), check the status of the unit segments and reviews above it. In order to proceed to the next unit, you must complete (status "Completed") or pass (status "Passed") each element of the unit.

- **Instructor Narrated Segments:** View each instructional segment in its entirety. We suggest that you follow along with the Course Outline Book and the State Study Manual. When the narration ends, click the "Back" button at the top of the page to return to the Class Information page.

- **Segment Reviews:** Answer all of the questions in each Segment Review. Review the material in your State Study Manual and Course Outline for any questions you miss. You must pass each Segment Review with a minimum score of 70% before you can proceed to the next available segment. You may retake each Segment Review as many times as necessary to receive a passing score.

- **Unit Quizzes:** You must pass each Unit Quiz with a score of 70% or higher to complete each unit and proceed to the next. You may retake each Unit Quiz as often as needed to pass. When you complete your quiz, click the "Submit" button. If you need to leave in the middle of your exam, click the "Save My Place" button at the top or bottom of the page, and "here" at the top of the page to return to the Class Information page. Your answers will be preserved and the status of the quiz will change to "Started." When you come back to the course, click the Unit Quiz to resume your saved quiz.

Take the Course Final Exam

1. When you have completed all of the units and all of the reading assignments listed in the Course Syllabus, you may take the Course Final Exam.

    On the Class Information page, under the Course Final Exam section, click on "Required Rules Acknowledgement" and click "I agree." You will not be able to open the Course Final Exam until you have completed this step.

Course Final Exam	
Name	Status
Required Rules Acknowledgement	Not started
Life, Health and Variable Annuity Final Exam	Not started
End-of-Course Survey (Optional)	Not accessed

2. Click the "Life, Health, and Variable Contracts Final Exam" to begin the exam.

3. You have two hours and 45 minutes to take the exam.

4. It contains 150 multiple-choice questions. (Each retake generates a new 150 multiple-choice question exam.)

5. Use the "Next" and "Previous" buttons to move through your exam.

6. Check your answers. When you have answered all 150 questions, click the "Submit" button to submit your answers and end the exam. If you have left any questions unanswered, you will be asked to verify that you want to submit for grading with unanswered questions.

7. Once submitted, your exam will be scored immediately. You must achieve a score of 70% or higher to pass.

8. You may retake the exam as often as necessary to pass. Each exam retake contains a different sampling of questions. You will not take the exact same exam again.

9. Watch your time! If the two-hour and 45 minutes time limit expires before you submit the exam, it will end automatically, and any unanswered questions will be marked as incorrect.

10. If you experience a technical problem that causes you to exit the course final exam, log back into your course and open your started exam as quickly as possible. The time keeps running in this type of instance. If you fail the resumed exam, your only option is to take it again.

Complete the course. Once you have passed the Course Final Exam, Gold Coast will report your test results to the state.

Print Your Certificate. When you have completed the course, your Certificate of Completion will be available to print on the Class Information page under "Documents."

Documents

Click here to download a printable copy of your completion certificate.

Make a Plan! Our most successful online students set a target date for completing the course and a weekly plan to meet that goal. We suggest that you use the Course Syllabus, listed under "Online Course Reference Materials," to create your plan and track your progress towards meeting your goal.

We're here to assist you! To view your support options click >> Gold Coast Course Support

*   **Instructor Support:** For assistance with course content related questions, please send an email to insuranceinstructor@goldcoastschools.com

*   **Technical Support:** For assistance related to running your online course, please contact our Online Support Specialist via email at onlinesupport@goldcoastschools.com or call (954) 315-7698 during normal business hours.

*   **Licensing or Classes:** For assistance related to licensing or the classes required for your insurance career, please contact one of our helpful Career Counselors at (800) 732-9140.