

Dear Students,

Thank you all for your patience and understanding as we all navigate through these unprecedented times together. While no one knows the exact timetable, eventually things will return to normal.

Our primary concern is that our staff and students stay safe. We have followed CDC advisories, practiced social distancing, eliminated large gatherings, and followed sanitary procedures in our facilities. Earlier this week we postponed all of our larger classes, and now we are at the point where our small classes will be phased down by the end of the week, (March 21<sup>st</sup>). While our offices will be closed to the public, our staff will be available to assist you by phone.

We have already transitioned many of our insurance and construction classes to online and/or webinar formats. We anticipate having a full schedule of real estate and mortgage classes available via remote webinar/livestream technology early next week.

While many people are off work, and kids are home from school, now may be a good time for people to complete required continuing education and post licensing courses. The state has extended the March 31<sup>st</sup> real estate license renewal to April 30<sup>th</sup>.

Lastly, we know that our students are very resilient people. We have seen things bounce back numerous times whether it was war, a terrorist attack, a global financial crisis, or natural disasters. Although the short term is a bit cloudy and uncertain, we will all get through this. Stay safe. Thank you for your business and let us know if you have any questions.

John & Jim Greer